

## 2021-2022 Budget Development Calendar

Wednesday, July 1, 2021	Budget Frozen & Commence Budget Considerations with Administrators due to COVID-19 Budget Cuts	
Friday, October 29, 2021	Distribute: Building Level & Dept. Building allocations to commence budget requisition process & Gen School Supplies Request. Administrators review anticipated requests for big-ticket items.	
Monday, November 8, 2021	Technology Meeting (R. Wagoner, Li. Gionet, Kirchoff, Morgia, Fountain)	10:00 am.
Monday, November 8, 2021	Building & Grounds Meeting (Trickey, Kirchoff, Morgia, Fountain)	10:30 a.m.
Monday, November 8, 2021	Transportation Meeting (D. Lambert, Kirchoff)	11:00 a.m.
Monday, November 8, 2021	Special Education Meeting (P. Monica, Morgia, Fountain, Kirchoff)	11:30 a.m.
Monday, November 8, 2021	Principal Meeting (Morgia, Fountain, Kirchoff)	12:00 p.m.
Monday, November 8, 2021	Athletic Meeting (Lowe, Bush, Fountain, Morgia, Kirchoff)	1:30 p.m.
Monday, November 8, 2021	Cafeteria Meeting (Remington, Kirchoff)	2:00 p.m.
Tuesday, November 15, 2021	Music Meeting (Taylor, Pryor, Morgia, Fountain, Kirchoff)	10:00 a.m.
Tuesday, November 15, 2021	Counselor Meeting (K. Durand, Mourino, Durr, Kirchoff, Morgia, Fountain )	11:00 a.m.
Tuesday, November 15, 2021	Library/Makerspace Meeting (Haddock, Morgia, Fountain, Kirchoff)	1:00 p.m.
Tuesday, November 15, 2021	Art Meeting (Hebert, Donovan, Morgia, Fountain, Kirchoff)	2:00 p.m.
Tuesday, November 15, 2021	Science Meeting (Hazelton, Dorr, Cullen, Greene, Fountain, Kirchoff)	3:00 p.m.
Monday, December 6, 2021	BOCES Bids due back from Offices & Departments	
Friday, December 17, 2021	Administrators review preliminary requests for & adjustments to: programs, staff, equipment	
Tuesday, December 21, 2021	Preliminary Review Budget with BOE Committee (Before BOE Meeting)	6:00 p.m.
Tuesday, December 21, 2021	Regular Board Meeting	7:00 p.m.
Sunday, January 1, 2022	Ed Data Platform Opens	12:00 a.m.
Tuesday, January 25, 2022	Regular Board Meeting- BOE Review of preliminary Budget parameters	7:00 p.m.
Tuesday, February 15, 2022	Regular Board Meeting- Review 1st Draft Budget	7:00 p.m.
Monday, February 28, 2022	Ed Data Platform Closes	12:00 a.m.
Tuesday, March 1, 2022	File Tax Cap calculations, as per SEDS regulations (Due 3/1)	
Monday, March 14, 2022	Petitions for Board Seats made available (Min. 45 days prior to annual meeting)	
Tuesday, March 22, 2022	Regular Board Meeting-Line by Line Board Review at 6:00	7:00 p.m.
Thursday, March 31, 2022	First Budget Notice Published (No later than 45 days prior to annual meeting)	
Thursday, April 14, 2022	Second Budget Notice Published	

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Monday, April 18, 2022	Board Seat Petitions due back to District Office//Earliest date to accept written Request for absentee ballot.	5:00 p.m.
Tuesday, April 19, 2022	Drawing to determine order of candidates name on ballot	9:00 a.m.
Monday, April 25, 2022	Property Tax Report Card submitted to NYSED (By next day after its approval) Tax report card legal notice sent to papers (min. 24 days prior to annual meeting)	
Tuesday, April 26, 2022	Popular Budget including 3 part budget available to public & Distributed to offices and Library (7 days prior to budget hearing)	
Tuesday, April 28, 2022	Regular Board Meeting / Adopt Budget/ Board appoints election inspector and election workers	7:00 p.m.
Thursday, April 28, 2022	Third Budget Notice Published	
Tuesday, May 3, 2022	Budget Hearing (6-14 days prior to annual meeting)	7:00 p.m.
Wednesday, May 4, 2022	Budget Notice Mailed to all eligible voters- (Day after budget hearing to 5/15-Deadline)	
Friday, May 6, 2022	BOE Candidates to file sworn statement of campaign expenses (at least 10 days prior to annual meeting)	
Tuesday, May 10, 2022	Deadline to receive application if absentee ballot is mailed (7 days prior to annual meeting-Mailed ballot must be received by date of election)	
Thursday, May 12, 2022	Last Budget Notice Published List posted in District Office of residents who requested Absentee Ballots by mail (5 days prior to annual meeting)	
Tuesday, May 17, 2022	Annual Budget Vote & School Board Election 5 p.m. deadline to receive hand delivered absentee ballots	
Tuesday, May 17, 2022	Regular Board Meeting	7:00 p.m.
Monday, June 6, 2022	Final financial expense statement due from BOE Candidates (20 days after election)	